

Terms of Reference (ToR)

Procurement of 100 Brush Cutter (FS-230) Brand: Stihl to distribute the producer groups in 17 villages of Madanpur Rampur block in Kalahandi district, Odisha under HDFC Project.

Client: Oxfam India (OIN)

About Oxfam India (OIN):

At Oxfam India we fight inequality to end discrimination and injustice. Join us now to create a future where everyone has an equal opportunity to thrive and not just survive.

Oxfam has been in India since 1951. It first came to India to respond to the Bihar famine. In 2008, Oxfam India became an independent affiliate and an Indian NGO. Oxfam India is an autonomous Indian organisation and has staff and board members from within India. The Government of India has registered Oxfam India as a non-profit organisation under Section 8 of the Indian Companies Act, 2013. (www.oxfamindia.org).

Background of the assignment:

Oxfam India is implementing a project, with support from HDFC Bank CSR, in 17 villages of Madanpur Rampur block of Kalahandi district. Due to scarce financial resources, small and marginal farmers are unable to invest on necessary inputs and get desired production. Poverty obstructs them from taking risk and try for advanced technologies. Women suffers from drudgery the most. Besides, powerlessness among the small and marginal farmers is caused by the absence of collective action. They are unable to afford for the necessary inputs. This project envisions promotion of women vegetable, millets and pulses growers' group. To initiate the collective action in agriculture and drudgery reduction of the farmers, particularly women, tools and implements were supplied to the group with a community ownership for common use of the farmers as per need.

Purpose of the assignment:

The purpose of agriculture inputs (farm machinery- 100 nos. of brush cutter) support to 100 rural women farmer's groups is to help them increase their agricultural productivity and production, improve their livelihoods, and reduce poverty. Farm machinery (Brush Cutter) can help rural women farmers in a number of ways. It can:

Reduce the amount of labor required to farm: This can free up farmers' time to do other things, such as tending to livestock or processing crops.

Improve the efficiency of farming: This can lead to increased crop yields and improved profitability.

Make farming more sustainable: By reducing the amount of labor required, farm machinery can help to conserve soil and water resources.

Providing farm machinery to women farmers can be an effective way to help them increase their agricultural productivity and production, improve their livelihoods, and reduce poverty.

Objectives for Input Support:

- Increase agricultural productivity and production.
- Improve the quality of agricultural products.
- Reduce the cost of agricultural production.
- Increase farmers' income.

- Improve the livelihood of farmers.

Scope of work:

100 Women Farmers Producer Group have been formed. The project's focus on promotion of organic practices but not exclusive organic farming. Thus this intervention aims at providing supplementary matters to ensure better production without harmful effect on environment. The supply of input aims at vegetables, millets and pulses. The input support will enable them to manage their crops better and get better harvest in quality and quantity. This will motivate more farmers to take up for profit agriculture in the coming years.

Deliverables:

The project invites agencies to quote for providing standard materials from the specified company with service as per the specifications given below. Materials from any other standard company may be quoted but the decision of selection or rejection depends on the procurement committee of Oxfam India.

SI no	Item	Specifications	Total Groups	No of units needed
1	Brush Cutter (FS-230) for Multifunctional Use in Agriculture such as – Paddy harvest, brush cut & weeding.	Model No: FS-230 Product Type: Brush Cutter Brand: Stihl Displacement: 40.2 cc Weight: 7.3 kg Idling Speed: 9000 RPM Tank Capacity: 0.64 L Power Output: 1,55/2,1 kW/PS Total Length: 182 cm Cutting Tool: Grass cutting blade 230-2	100	100

Basic terms:

- All invoices to be made in the name of Oxfam India
- All payments made via Bank Transfers (no cash payments)
- As per the Oxfam India policy payment will be processed
- OIN feedback mechanisms are rigorous and inclusive and will be communicated often
- All payments require 7 working Days
- All bills, PO, Contract originals to be couriered to OIN head office in New Delhi for our records

Deliverables Points: Materials will be delivered to the **17 project villages of Madanpur Rampur block in Kalahandi district**, along with complete equipment (Cutting blade, Paddy Harvesters & weedier) to provide demonstration training to women farmers.

***Service must require further period of delivery & the warranty/guarantee card for one year will be provided by the specified company.**

Delivery sTimeframe: Within 15 days from the date of issuing PO.

Payment Schedule as per policy of Oxfam India:

The payment schedule for the Contract would be as follows:

- Payment after delivery the all items at the project villages of Madanpur Rampur Block of Kalahandi district.
- Final payment on delivery of specified materials.

Quotation Submission Deadline:

Please ensure that your quotation reaches us via email at procurement@oxfamindia.org by 11 PM, 13th August 2023 with the subject line **“RFQ for procurement of Brush Cutter (FS-230) Brand”**

Evaluation and Award:

Quotations will be evaluated based on the following criteria:

- Competitive pricing.
- Conformance to specifications.
- Delivery timeline.
- Vendor's reputation and references.

The contract will be awarded to the vendor offering the best overall value based on the evaluation criteria.