

**OXFAM INDIA**  
**FOREIGN CONTRIBUTION ACCOUNT**  
**Balance Sheet as at March 31, 2017**

(All amounts in Rupees absolute figures, unless otherwise stated)

Particulars	Schedule	As at 31 March 2017	As at 31 March 2016
<b>Sources of Funds</b>			
Corpus Fund		3,024,700	3,024,700
Reserves & Surplus	A	54,806,271	44,567,719
Capital Assets Fund	B	13,013,653	17,263,752
<b>TOTAL</b>		<b>70,844,624</b>	<b>64,856,171</b>
<b>Application of Funds</b>			
Fixed Assets			
Gross Block	C	58,667,924	59,427,093
Less: Accumulated Depreciation		45,654,271	42,163,341
<b>Net Block</b>		<b>13,013,653</b>	<b>17,263,752</b>
Cash and Bank Balances	D	71,692,197	170,277,144
Loans and Advances	E	22,762,072	31,539,111
Other Current Assets	F	33,098,398	34,599,161
		127,552,667	236,415,416
<b>Less: Current Liabilities &amp; Provisions</b>	G	<b>69,721,696</b>	<b>188,822,997</b>
<b>Net Current Assets</b>		<b>57,830,971</b>	<b>47,592,419</b>
<b>TOTAL</b>		<b>70,844,624</b>	<b>64,856,171</b>

As per our report of even date.

**For MALHOTRA & ASSOCIATES**  
**Chartered Accountants**  
Firm Registration no. 011338N

  
**Ashok K Malhotra**  
**Prop.**

Membership No. 089905  
Place : New Delhi  
Date : 13 December 2017

**For and on behalf of the Board of Directors of**  
**Oxfam India**

  
**Kiran Karnik**  
Chief Functionary

  
**Nisha Agrawal**  
Chief Executive Officer

  
**Satya Prakash Mishra**  
Director Operations

Place: New Delhi  
Date : 13 December 2017



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**OXFAM INDIA**  
**FOREIGN CONTRIBUTION ACCOUNT**  
**Receipts and Payments Account for the year ended March 31, 2017**  
(All amounts in Rupees absolute figures, unless otherwise stated)

Particulars	Schedules	For the year ended 31 March 2017	For the year ended 31 March 2016
<b>OPENING BALANCES</b>			
a. Cash in hand		110,088	137,740
b. Balances with Scheduled Banks			
- Saving Accounts			
Foreign Contribution Account		98,642,356	17,334,826
- Fixed Deposits		71,524,700	106,524,700
c. Loans and Advances		32,867,619	30,503,384
d. Creditors + Other Liability		(3,795,009)	(3,976,182)
<b>Sub Total</b>		<b>199,349,754</b>	<b>150,524,468</b>
<b>RECEIPTS</b>			
Grants/Donations Received			
- Grants from Affiliates		342,061,493	652,321,432
- Unspent Grant		914,001	5,991,641
- Donation-Corporate and Institutions		26,341,661	133,384,133
- Donation-Individuals		2,695,983	6,964,945
- Donation - events		13,686,549	12,794,934
Bank Interest		7,962,918	10,694,657
Other Income		1,775	8,800
<b>Sub Total</b>		<b>393,664,380</b>	<b>822,160,541</b>
<b>Total</b>		<b>593,014,134</b>	<b>972,685,009</b>
<b>PAYMENTS</b>			
- Grant paid to Partners		113,283,302	195,525,475
- Programme Expenses		214,442,444	365,351,606
- Fundraising Cost		32,709,222	56,169,928
- Staff Cost		46,788,607	60,147,494
- Co-ordination and Administration Costs		79,250,651	88,949,358
- Capitalised assets purchased		4,304,600	7,191,394
- Prior period expenses		378,440	-
<b>Sub Total</b>		<b>491,157,266</b>	<b>773,335,255</b>
<b>CLOSING BALANCES</b>			
a. Cash in hand		4,785	110,088
b. Balances with Scheduled Banks			
- Saving Accounts			
Foreign Contribution Account		68,662,712	98,642,356
- Fixed Deposits		3,024,700	71,524,700
c. Loans and Advances		23,321,835	32,867,619
d. Less: Creditors + Other Liability		6,842,836	(3,795,009)
<b>Sub Total</b>		<b>101,856,868</b>	<b>199,349,754</b>
<b>Total</b>		<b>593,014,134</b>	<b>972,685,009</b>

The schedules referred to above and notes to accounts form an integral part of the Balance Sheet.

As per our report of even date.

For MALHOTRA & ASSOCIATES  
Chartered Accountants  
Firm Registration no. 011338N

  
Ashok K Malhotra  
Prop.  
Membership No. 089905  
Place: New Delhi  
Date: 13 December 2017

For and on behalf of the Board of Directors of Oxfam India

  
Kiran Karnik  
Chief Functionary

  
Nisha Agrawal  
Chief Executive Officer

  
Satya Prakash Mishra  
Director Operations

Place: New Delhi  
Date: 13 December 2017





**OXFAM INDIA**  
**FOREIGN CONTRIBUTION ACCOUNT**  
**Income and Expenditure account for the year ended March 31, 2017**  
 (All amounts in Rupees absolute figures, unless otherwise stated)

Particulars	Schedule	For the year ended 31 March 2017	For the year ended 31 March 2016
<b>INCOME</b>			
Grants/Donations Received	H	485,790,257	719,165,862
Other Income	I	8,349,059	10,958,157
<b>TOTAL INCOME</b>		<b>494,139,316</b>	<b>730,124,019</b>
<b>EXPENDITURE</b>			
Programme expenses	J	325,424,577	550,856,798
Fundraising cost	K	32,709,222	56,169,928
Personnel expenses	L	43,326,634	64,719,179
Co-ordination and administration costs	M	77,757,290	92,128,071
Capitalised assets purchased	N	4,304,600	9,499,591
Prior Period Expenses	O	378,440	-
<b>TOTAL EXPENDITURE</b>		<b>483,900,763</b>	<b>773,373,567</b>
<b>Excess of income over expenditure {(Deficit)/Surplus}</b>		<b>10,238,553</b>	<b>(43,249,548)</b>

As per our report of even date.

For MALHOTRA & ASSOCIATES  
 Chartered Accountants  
 Firm Registration no. 011338N


  
 Ashok K Malhotra  
 Prop.

Membership No. 089905  
 Place : New Delhi  
 Date : 13 December 2017



For and on behalf of the Board of Directors of  
 Oxfam India

  
 Kiran Karnik  
 Chief Functionary

  
 Nisha Agrawal  
 Chief Executive Officer

  
 Satya Prakash Mishra  
 Director Operations

Place: New Delhi  
 Date : 13 December 2017



**OXFAM INDIA**  
**Schedules to the Accounts**

(All amounts in Rupees absolute figures, unless otherwise stated)

Particulars	As at March 31, 2017	As at March 31, 2016
<b>SCHEDULE A</b>		
<b>Reserves &amp; Surplus</b>		
<b>(a) General Fund</b>		
Opening Balance	26,067,719	69,317,267
Add: Excess of Income over expenditure	10,238,552	(43,249,548)
	<u>36,306,271</u>	<u>26,067,719</u>
Less: Reserve for Catastrophe/ Contingencies	10,000,000	10,000,000
	<u>26,306,271</u>	<u>16,067,719</u>
<b>(b) Special Reserve Fund</b>		
Restricted Reserve - Catastrophe fund	13,500,000	13,500,000
Unrestricted Reserve Fund - Contingency Fund	15,000,000	15,000,000
	<u>28,500,000</u>	<u>28,500,000</u>
<b>Total (a) + (b)</b>	<u><u>54,806,271</u></u>	<u><u>44,567,719</u></u>
<b>SCHEDULE B</b>		
<b>Capital Assets Fund</b>		
Opening Balance	17,263,752	16,999,831
Add: Additions during the year	4,304,600	9,771,244
	<u>21,568,352</u>	<u>26,771,075</u>
Less: Depreciation transferred to Income and Expenditure account	8,554,699	9,507,323
	<u>13,013,653</u>	<u>17,263,752</u>
<b>SCHEDULE D</b>		
<b>Cash and Bank Balances</b>		
Cash on hand	4,785	110,088
<b>Balances with banks:</b>		
- in saving accounts	68,662,712	98,642,356
- in deposits accounts	3,024,700	71,524,700
	<u>71,692,197</u>	<u>170,277,144</u>
<b>SCHEDULE E</b>		
<b>Loans &amp; Advances</b>		
(unsecured, considered good)		
Advances recoverable in cash or in kind	11,042,455	19,558,318
Security Deposits	9,258,226	10,129,976
Taxes deducted at source	2,461,391	1,850,817
	<u>22,762,072</u>	<u>31,539,111</u>
<b>SCHEDULE F</b>		
<b>Other Current Assets</b>		
Interest accrued on fixed deposits	804,229	1,500,033
Other accrued income	31,734,405	31,770,620
Capital advances	559,763	1,328,508
	<u>33,098,397</u>	<u>34,599,161</u>



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**SCHEDULE G**

**Current Liabilities & Provisions**

**a. Current Liabilities**

Sundry Creditors, other than dues of micro, small and medium enterprises	10,777,592	20,666,936
Unearned Income	45,983,728	150,985,211
Other Liabilities	3,046,509	3,795,009
(a)	<u>59,807,829</u>	<u>175,447,156</u>

**b. Provisions**

Provision for gratuity	-	129,246
Provision for leave encashment	9,913,868	13,246,595
(b)	<u>9,913,868</u>	<u>13,375,841</u>

<b>Total (a) + (b)</b>	<u>69,721,697</u>	<u>188,822,997</u>
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**OXFAM INDIA**  
**Schedules to the Accounts**  
**Schedule - C Fixed Assets**  
 (All amounts in Rupees absolute figures, unless otherwise stated)

	Gross Block			Depreciation			Net Block			
	At April 01, 2016	Additions	Deletions/ Adjustments	At March 31, 2017	At April 01, 2016	For the year	Deletions/ Adjustments	At March 31, 2017	At March 31, 2016	
Office Equipments	12,679,789	1,158,051	1,296,239	12,541,601	8,572,616	2,197,968	1,421,054	9,349,530	3,192,071	4,107,173
Furniture and Fixture	6,871,979	53,654	2,101,127	4,824,506	5,158,077	418,343	1,533,957	4,042,463	782,043	1,713,902
Computers	21,382,413	1744275	2,055,321	21,071,367	15,530,556	3293088	2,108,758	16,714,886	4,356,481	5,851,857
Vehicle	3,985,839		(225,262)	4,211,101	2,818,603	483,373		3,301,976	909,125	1,167,236
Leasehold Improvements	5,931,694			5,931,694	5,931,694			5,931,694	-	-
Website Development	3,739,336	1,348,620	271,166	4,816,790	1,865,382	1,164,391		3,029,773	1,787,017	1,873,954
Software Development	4,836,043		(434,822)	5,270,865	2,286,413	997,535		3,283,948	1,986,917	2,549,630
<b>Total</b>	<b>59,427,093</b>	<b>4,304,600</b>	<b>5,063,769</b>	<b>58,667,924</b>	<b>42,163,341</b>	<b>8,554,699</b>	<b>5,063,769</b>	<b>45,654,271</b>	<b>13,013,653</b>	<b>17,263,752</b>
Previous Year	50,261,858	9,771,244	606,009	59,427,093	33,262,027	9,507,323	606,009	42,163,341	17,263,752	16,999,831



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**OXFAM INDIA**

**Schedules to the Accounts**

(All amounts in Rupees absolute figures, unless otherwise stated)

Particulars	For the year ended March 31, 2017	For the year ended March 31, 2016
<b>SCHEDULE H</b>		
<b>Grants/ Donations Received</b>		
Grants from Affiliates	306,726,065	453,830,114
Donation - Corporate & Institutions	74,322,495	47,266,194
Donation - Individuals	2,642,629	11,411,389
Donation - events	13,686,549	10,235,217
Donation - affiliates Humanitarian	88,412,519	196,422,948
	<b>485,790,257</b>	<b>719,165,862</b>
<b>SCHEDULE I</b>		
<b>Other Income</b>		
Interest from banks		
- Bank deposits	5,898,952	7,823,888
- Others	1,958,057	1,333,904
Sale proceeds of fixed assets	39,887	110,900
Other non-operating income	452,163	1,689,465
	<b>8,349,059</b>	<b>10,958,157</b>
<b>SCHEDULE J</b>		
<b>Programme Expenses</b>		
Grant paid to Partners	112,369,301	189,533,834
Humanitarian response including relief materials	89,628,145	172,350,495
Workshops and consultation charges	52,467,963	105,005,298
Programme evaluation and training cost	5,553,693	10,273,768
<i>Add: Personnel expenses related to programme activities</i>	65,405,475	73,693,403
	<b>325,424,577</b>	<b>550,856,798</b>
<b>SCHEDULE K</b>		
<b>Fundraising cost</b>		
Retainership fees	5,925,523	2,524,306
Fundraising agency charges	-	97,632
Other fundraising expenses	1,028,334	11,936,527
<i>Add: Personnel expenses related to fundraising activities</i>	20,013,949	31,463,491
<i>Add: Co-ordination and administration cost related to fundraising activities</i>	5,741,416	9,876,319
<i>Add: Capital assets purchased related to fundraising activities</i>	-	271,653
	<b>32,709,222</b>	<b>56,169,928</b>
<b>SCHEDULE L</b>		
<b>Personnel Expenses</b>		
Salary		
- Programme staffs	65,405,475	73,693,403
- Fundraising staffs	20,013,949	31,463,491
- Other staffs	34,566,206	38,212,681
Contribution to provident fund	634,343	9,568,819
Gratuity	1,366,872	2,498,257
Leave benefits	(1,958,052)	4,231,517
Staff welfare expenses	3,568,574	4,691,902
Training & recruitment expenses	5,148,691	5,516,003
<i>Less: Personnel expenses related to programme activities</i>	(65,405,475)	(73,693,403)
<i>Less: Personnel expenses related to fundraising activities</i>	(20,013,949)	(31,463,491)
	<b>43,326,634</b>	<b>64,719,179</b>



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**SCHEDULE M****Co-ordination and Administration Costs**

Rent	25,059,539	23,906,144
Travelling and conveyance	21,832,216	31,979,106
Communication costs	4,854,608	6,510,917
Repair and maintenance	-	-
- Computers	1,260,628	3,205,600
- Other than computers	12,842,312	13,222,559
Electricity charges	2,573,959	2,928,869
Printing and stationery	4,423,750	6,414,033
Professional charges	6,067,254	10,345,528
Insurance	169,223	263,815
Rates and taxes	309,839	599,648
Bank charges	533,569	446,047
Payment to auditors	-	-
- Statutory audit fee	-	1,207,500
- Out of pocket expenses	46,449	40,153
Miscellaneous expenses	3,525,360	934,471
<i>Less: Co-ordination and administration costs related to fundraising activities</i>	<u>(5,741,416)</u>	<u>(9,876,319)</u>
	<u>77,757,290</u>	<u>92,128,071</u>

**SCHEDULE N****Capitalised assets purchased**

Capital assets purchased	4,304,600	9,771,244
<i>Less: Capital assets purchased related to fundraising activities</i>	-	(271,653)
	<u>4,304,600</u>	<u>9,499,591</u>

**SCHEDULE O****Prior period expense**

Excess Interest	378,440	-
	<u>378,440</u>	<u>-</u>

